

# West Elk Townhouses Owners Association

Board of Directors Annual Meeting Minutes  
April 12, 2017

## Call to Order

J Williamson called the conference call meeting to order at 11:05 a.m. mountain time.

## Roll Call/Establish Quorum

In attendance-

Jim Williamson

Craig Caukin

Tanya Santiago

A quorum was established with all 3 Board members in attendance.

Also in attendance-Alice Chen, homeowner, unit 3. Also, Crested Butte Lodging & Property Management (CBL) staff, Wanda Bearth and Grant Benton.

## Election of Officers

The Board discussed shortening one of the terms to 2 years to prevent 2 seats, or 2/3 of the seats from opening every 3<sup>rd</sup> year. This will be revisited prior to the annual meeting in 2019.

J Williamson made the following-

Motion: J Williamson to serve as President, C Caukin to serve as Vice President and T Santiago to serve as Secretary/Treasurer

2<sup>nd</sup>: C Caukin

Vote: Unanimous approval

## Reading/Approval of Past Meeting Minutes

C Caukin made the following-

Motion: Waive formal reading of the March 31, 2016, Board meeting minutes and approve as submitted by CBL

2<sup>nd</sup>: T Santiago

Vote: Unanimous approval

## Manager's Reports

G Benton has scheduled a meeting with JCI to look at all the retaining walls and CBL will start measuring the wall behind units 7-11 to evaluate the noticeable bump.

## **Old Business**

### 10 Year Plan Consideration

J Williamson made the following-

Motion: Approve the 10 year plan as submitted by CBL  
2<sup>nd</sup>: C Caukin  
Vote: Unanimous approval

## **New Business**

2017 Budget Consideration-The operating budget was approved at the March 30, 2017, HOA meeting.

The Board discussed potential cost controls, especially where related to snow removal, such as eliminating plowing behind units 7-11 or installing a shingled roof to control the snow shed in front of the garages. No changes were approved at this time.

## **Establish Date of Next Meeting**

The next annual Board of Directors meeting will be held on March 22, 2018, following the annual HOA meeting.

## **Adjournment**

J Williamson adjourned the meeting at 11:55 a.m.